



2025-26  
The Friends of Chabot  
College Board of Directors

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**Board Officers**

**Mayor Mark Salinas**  
Chair  
City of Hayward

**Hon. Pat Gacoscos**  
Vice Chair/Secretary  
Union City Council Member

**Mr. Obray Van Buren**  
Fundraising Chair  
United Association  
Local Union 342

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**Board Members**

**Ms. Marita Cheng**  
Hayward Business Owner

**Ms. Melinda Matsuda**  
Chabot College  
Administrator Emeritus

**Ms. Olga Rosales Salinas**  
Rosales Sisters' Scholarship  
President & Co-Founder

**Mr. Kristopher Kokotaylo**  
City Attorney of Union City

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**Institutional Directors**

**Dr. Hal Gin**  
CLPCCD Trustee

**Dr. Jamal Cooks**  
President  
Chabot College

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**Staff**

**Ms. Yvonne Wu Craig**  
Executive Director

**Ms. Sarah Renton**  
Senior Administrative  
Assistant

## THE FRIENDS OF CHABOT COLLEGE

### Board of Directors Meeting

Wednesday, August 20, 2025 • 12:00 p.m.– 1:30 p.m.  
Chabot College Building 200, Board Room

#### 1. Call to Order – Chair Salinas

- Chair Salinas called the meeting to order at 12:36 P.M.
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#### 2. Roll Call – Vice Chair/Secretary Gacoscos

- Attending Board of Directors and staff: Hon. Mark Salinas, Hon. Pat Gacoscos, Mr. Obray Van Buren, Ms. Marita Cheng, Ms. Melinda Matsuda, Mr. Kristopher Kokotaylo, Dr. Jamal Cooks, Ms. Yvonne Wu Craig
- Attending Guests: Chuck Leonard, Lael Adedijidi
- Absent Board of Directors: Dr. Hal Gin and Ms. Olga Rosales Salinas

#### 3. Public Comments: No public comments

#### 4. Approval of Minutes

- a) June 18, 2025 Minutes
  - a. Motion to approve the June 18, 2025 minutes.
    - i. Motion: Mark
    - ii. Second: Obray
    - iii. Vote: Yes: ; No:0 ; Abstain:

#### 5. President's Report:

- Dr. Cooks welcomed and acknowledged Chuck Leonard and his colleagues from the Plumbers and Steamfitters Local 342 for their contributions to the foundation's mission.
- He also acknowledged the work done over the summer by administrators, including a SWOT analysis and strategic planning, with thanks to Yvonne Wu Craig and her team for their efforts in aligning the foundation's work with the college's goals.
- Dr. Cooks then acknowledged Dale Wagoner who has retired, but may still be involved with the foundation.

#### 6. Executive Director's Report

- Upcoming events and opportunities
  - Yvonne announced a collaboration with Brick by Brick, Sponsorship from City of Hayward. After expenses, any funds raised will go to the Engineering Club. It is a free event that is already collecting registrations.
- FCC-CARE Mini-grant Collaboration:
  - CARE has asked Yvonne to attend their annual convening and present about what Friends of Chabot does and how we can co-market mini-grants together.
- Yvonne also shared that the annual College Day Social was successful.

## **7. Information Items**

- Financial Reports for May and June 2025 (Nonprofit Suite)
  - Melissa Barth, representing Non Profit Suite, joined to give updates on our financial reports.
    - a) She explaining key metrics and highlighting that the unrestricted cash line showed a negative balance due to timing differences in scholarship payments and funding We voted at finance committee to move the \$41 to unrestricted.
    - b) The Martins endowment income we will be released quarterly to give our unrestricted a boost. Those dividends will go into unrestricted. The next payment will be as a stock transfer and expected in October.
    - c) Melissa also discussed changes that will be made to the financial reports' dashboard to reflect the interests of the Board.

## **8. Discussion & Action Items (AI)**

- Care 2 College Funding Request (AI)
  - Lael attended to answer questions:
  - Obray seconded
- Report Out from Work Groups:
  - Events: Holiday Mixer & Lecture Series
    - 1. Pat discussed the Holiday Mixer idea
    - 2. Board approves of it.
  - Donor & Economic Development
    - 1. Mark Salinas discussed the businesses that they are categorizing. Started inventory and will now do outreach.
- 2025 Gala Planning
  - Program, Speakers, & Fund-a-Need-what might spotlight. Yvonne asked for speakers. Honoree. Dr. Cooks shared someone for introduction for EM. Suggested Olga a Emcee. Mark said he would do the paddle raise, Kris can introduce the sponsors. And Dr. Cooks. DC suggested paying for someone but Melinda said people like to be known and named. Mark discussed a woman that he has observed. Yvonne suggested Gladiator Resource. Mark suggested tour bus to ride to tour colleges. Obray asked about entertainment-maybe Jazz group Melinda said trio inside the dormie.
  - Sponsorships
  - Silent Auction
  - Outreach
    - Mark commended the picks on the honorees.

- 9. For the good of the order** Yvonne let them know about additional invites. Obray talked about new labor in Union City. Marked Thanked Obray for the work he does with the sponsors.

## **10. Adjournment Meeting adjourned**

**Next Meeting:** Wednesday, September 17, 2025

Get Mark's new Address

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